



Dear Commercial Exhibitor,

Enclosed please find the Space Rental Agreement for the 2017 Columbia County Fair. The fair dates this year are July 26-July 30. Also enclosed you will find a Wisconsin Department of Revenue Vendor/Seller information form. This form must be completed and returned with your space rental agreement. If you need something sent to the fair (week of) the address is 404 Fair Blvd. Portage, WI 53901.

All exhibitors must provide proof of liability insurance. A copy must be returned with this agreement. Full payment is required, and must be returned with agreement, by June 1st **(anything returned after June 1st there is a rate change).** **All pets brought to the fairground must have vet papers with them.** Please mail documents and check payable to Columbia County Fair Association:

Paul Becker **W5172 Oakland Dr.** **Rio, WI 53960**
paul_maryb@yahoo.com **920-992-5691 (h)** **or** **608-697-9293(c)**

We will attempt to place all exhibitors in the same booth area as the previous year unless a change is requested. The Columbia County Fair Association would like to thank you in advance for helping to make the 2017 Columbia County Fair a big Success. **If you need to reach any fair board member the week of fair please call the fair office at 1-608-745-0719.** If needed, please make a copy of the space rental agreement for your records before you send it to me, as a confirmation letter is not sent back.

Please include any info about yourself promoting you and the products you represent. We will try to get it posted on our website.

Sincerely,
Columbia County Fair Association

Sherri Freedom

Paul A. Becker

Commercial Exhibit Coordinators

Wednesday – Motocross - 7pm
Thursday – Circle Flat Track Racing – 7pm
Friday – TC Rodeo – 7pm
Saturday- Demo Derby – 7pm
Sunday – Tractor/Truck Pull – 1pm

COLUMBIA COUNTY FAIR ASSOCIATION

Portage WI 53901

Fair Office Phone 1-608-745-0719 (30 days prior to the fair)

Space Rental Agreement

The following terms and conditions shall apply to this application. Violation of any of the terms shall cancel this permit. This year fair dates are July 26-30, 2017.

1. **All needed chairs and tables must be provided by the exhibitor. Please keep within your own booth/space. (No strolling vendors)**
2. **Free gate- No pass is needed for entry or exit into the fairgrounds.**
3. The Fair Board has determined that raffle ticket sales will be allowed by non-profit organizations. Proof of state raffle license must be given to the Fair Board prior to the fair. All ticket sales must be within booth/space area.
4. All exhibitors must provide proof of liability insurance. A copy of insurance coverage shall be returned with your agreement.
5. **Set up anytime after 1:00 pm on Monday.** All exhibits must be in place by 5:00 pm on Wednesday of the fair.
6. Exhibit hours are **10:00am to 10:00 pm every day except Sunday is 10:00am to 4:00pm.**
7. **No booth or structure shall be removed before 4:00 pm on the last day of the fair (Sunday).**
8. All exhibits and structure must be removed within one day after the fair ends.
9. There will be a **\$60.00** charge for parking campers at the fair, this includes electricity.
10. **There will be a \$50.00 deposit for all exhibitors or vendors in addition to space rent.** This deposit will be returned after 4:00 pm on Sunday if vendor has remained open & not torn down, until the close of fair at 4:00 pm Sunday. Please stop by the fair office between 4:00 and 5:00pm on Sunday for your deposit refund.
11. **The carnival is exclusive for cotton candy.**

This agreement is entered into with the **Columbia County Fair Association, and:**

Name: _____

Address: _____

City, State, Zip, _____

Telephone# _____ cell# _____

Email Address _____

Product(s) to be Displayed or Sold _____

Vendor Space Coordinators for 2017 are:

Sherrri Freedom svsdells@hotmail.com 608-432-2386

Paul Becker paul_maryb@yahoo.com 608-697-9293(c) or 920-992-5691(h)

Bidwell (Inside Space) 8X10 \$110 each (This building also includes our fair booths and school displays.)

of spaces _____ amount \$ _____

Electricity is Free Deposit \$50.00 _____ Total cost _____ Check # _____

If Paying After 6/1/17: \$120 each # of spaces _____ amount \$ _____ Deposit _____

Commercial (Inside Space) 15X10 \$207 each (This building only has vendors in it and there are restrooms.)

of spaces _____ amount \$ _____

Electricity is Free Deposit \$50.00 _____ Total cost _____ Check # _____

If Paying After 6/1/17: \$217 each # of spaces _____ amount \$ _____ Deposit _____

Please Note: We are not selling any space in the Commercial Building this year by the foot.

Outdoor Space \$13.00 per frontage ft.

Please check if water is needed _____ # of ft, amount \$ _____

Power Needed: 110(**\$35**) _____ 220(**\$60**) _____ # of Amps _____

Deposit \$50.00 _____ Total Cost _____ Check # _____

If Paying After 6/1/17: \$15.00 per frontage ft.

Please check if water is needed _____ # of ft, amount \$ _____

Power Needed: 110(**\$35**) _____ 220(**\$60**) _____ # of Amps _____

Deposit \$50.00 _____ Total Cost _____ Check # _____

Camping \$60.00 _____ Total Cost _____ Check # _____

Camper plate # _____ Plate State _____

Payment in full is required with signed agreement by June 1, 2017. **After June 1, 2017, please add the additional charge.** Make checks payable to: **Columbia County Fair Association Inc**, and return to:

Paul Becker

W5172 Oakland Dr.

Rio, WI 53960

I have read this agreement and hereby comply with all terms as listed above. **There will be a \$50.00 charge for bad checks.**

Signature: _____ Date: _____

