

# Columbia County Fair Association

March 2011

Dear Commercial Exhibitor,

Enclosed please find the Space Rental Agreement for the 2011 Columbia County Fair. The fair dates this year are July 21 to July 24. Also enclosed you will find a Wisconsin Department of Revenue Vendor/Seller information form. This form must be completed and returned with your space rental agreement. If you need something sent to the fair (week of ) the address is 1 Fair Blvd. Portage, WI 53901.

**All exhibitors must provide proof of liability insurance.** A copy must be returned with this agreement. Full payment is required, and must be returned with agreement, by June 1<sup>st</sup> (**anything returned after June 1st there is a rate change**). **All pets brought to the fair ground must have vet papers with them.** Please mail documents and check payable to Columbia County Fair Association:

**Paul Becker**                      **W5172 Oakland Dr.**                      **Rio, WI 53960**  
**paul\_maryb@yahoo.com**                      **920-992-5691 (h) or 608-697-9293**

We will attempt to place all exhibitors in the same booth area as the previous year unless a change is requested. The Columbia County Fair Association would like to thank you in advance for helping to make the 2010 Columbia County Fair a big Success. **If you need to reach any fair board member week of fair please call the fair office at 1-608-745-0719.** If needed please make a copy the space rental agreement for your records before you send it to me, as a conformation letter is not sent back.

Sincerely,  
Columbia County Fair Association

*Paul A. Becker*

Commercial Exhibit Coordinator

Wednesday – Motocross 7 pm then Fire works  
Thursday –Motocross 7 pm  
Friday- Tractor/Truck Pull 7 pm  
Saturday- Demo Derby 7 pm  
Sunday – Catch A Pig Contest 3pm

## **COLUMBIA COUNTY FAIR ASSOCIATION**

1 Fair Blvd, Portage WI 53901

Fair Office Phone 1-608-745-0719

### **Space Rental Agreement**

The following terms and conditions shall apply to this application. Violation of any of the terms shall cancel this permit. This year fair dates are July 20-24, 2011.

- 1. All needed chairs and tables must be provided by the exhibitor. Please keep within your own booth/space. (No strolling vendors)**
- 2. Free gate- No pass is needed for entry or exit into the fairgrounds.**
3. The Fair Board has determined that raffle ticket sales will be allowed by non-profit organizations. Proof of state raffle license must be given to the Fair Board prior to the fair. All ticket sales must be within booth/space area.
4. All exhibitors must provide proof of liability insurance. A copy of insurance coverage shall be returned with this agreement or sent.
- 5. Set up after 1:00 pm on Monday & all exhibits must be in place by 5:00 pm on Wednesday of the fair.**
- 6. Exhibit hours are 10:00am to 10:00 pm every day except Sunday is 10am to 6:00pm.**
- 7. No booth or structure shall be removed before 6:00 pm on the last day of the fair (Sunday).**
8. All exhibits and structure must be removed within one day after the fair ends.
9. There will be a \$50.00 charge for parking campers at the fair, which includes electricity.
- 10. There will be a \$50.00 deposit for all exhibitors or vendors in addition to space rent.** This deposit will be returned after 6:00 pm on Sunday if vendor has remained open & not torn down, until the close of fair at 6:00 pm Sunday.
- 11. The carnival is exclusive for corn dogs, popcorn, elephant ears, and funnel cakes.**

This agreement is entered into with the **Columbia County Fair Association, and:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip, \_\_\_\_\_

Telephone# \_\_\_\_\_ cell# \_\_\_\_\_

Product(s) to be Displayed or Sold \_\_\_\_\_

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*Inside Booth 8 X 10 \$100 each # of booth(s) \_\_\_\_\_ amount \$ \_\_\_\_\_*

**Inside Electric Free Deposit \$50.00 Total cost \_\_\_\_\_ Check**  
# \_\_\_\_\_

**Inside Booth 8 x 10 \$115 each if paid after 06/01/10 # of booth(s) \_\_\_\_\_ amount**  
**\$ \_\_\_\_\_**

*Outside space \$10.00 per frontage ft. \_\_\_\_\_ # of ft, \$ \_\_\_\_\_*

*Electricity needed outside \$30.00 power 110 \_\_\_\_\_ 220 \_\_\_\_\_ # of Amps \_\_\_\_\_*

**Outside space \$12.00 per frontage ft paid after 06/01/10 ft. \_\_\_\_\_ # of ft,**  
**\$ \_\_\_\_\_**

**Electricity needed outside \$35.00 if paid after 06/01/10 power 110 \_\_\_\_\_ 220 \_\_\_\_\_ # of**  
**Amps \_\_\_\_\_**

Please check if water is needed \_\_\_\_\_

**Camping \$50.00 \_\_\_\_\_ Deposit \$50.00 \_\_\_\_\_ Total Cost \_\_\_\_\_ Check**  
# \_\_\_\_\_

Camper plate # \_\_\_\_\_ Plate State \_\_\_\_\_

Payment in full is required with signed agreement by June 1, 2011 **after June 1, 2011 please add the additional charge.** Make checks payable to: **Columbia County Fair Association Inc,** and return to:  
Thanks. I have read this agreement and hereby comply with all terms as listed above. ***There will be a \$50.00 charge for bad checks.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_